

Meeting: Monday 25 June 2018

<p><b>Present:</b></p> <p>Kirstin Richardson Dave Hutchinson Cllr Joan Atkinson Roy Wilburn Susan Lawrence Howard Lawrence Jane Howarth Grahame Tobin Mervyn Butler Brian Navi Barbara Hutchinson Rod Hutchinson Viv Davies</p>	<p><b>Apologies:</b></p> <p>Joe Thompson Barbara Bowman Delia McNally Sue Balmer Lesley Younger Alan Younger Cllr D Townsley</p>
---	--

### Minutes of previous meeting:

The minutes of the meeting on 21 May were approved by members present.

### Matters arising from minutes:

Community Area Forum – Merv Butler reported that the issue of fly-tipping on Moor Lane had been discussed, along with the request from Mick Smith for footpaths to be created. Council reps had referred to the Recycling Village being made more accessible.

#### **Action:**

- *Dave to check progress with the request for Forum membership.*

### Feedback from consultation event:

72 people had signed the attendance sheet and 56 comments forms had been completed. All agreed that attendance was encouraging and higher than expected. Discussed the analysis of the data recorded and the best way to conduct this. £106 was raised from the raffle and sale of tea & coffee.

It was noted that an attendee had commented that the reference to the Forum not being politically affiliated had encouraged them to attend.

Some attendees had asked whether the Forum could provide details of planning applications in East Boldon. Agreed that this issue should be discussed in the meeting with Matthew Clifford on 10 July to explore whether we can access relevant information for the Forum area and make available for residents via the Forum website.

Some had commented that areas of the Village had been identified as being at high risk from flooding.

**Actions:**

- **Dave** to draft template for recording comments on objectives; Jane, Brian and Grahame will help with writing them up.
- **Dave** to contact Ponteland Forum and clarify how they organised the analysis of their surveys.
- **Merv** to draft the agenda for the meeting with Matt Clifford on 10 July and add the issue of planning applications and flood risk to the agenda.

**Locality grant and Technical Support packages:**

Jane confirmed that the grant had been approved and will soon be paid into the Forum's bank account and outlined the technical support packages available.

Agreed that those most relevant for the Forum are as follows and that the sub group indicated should consider these in more detail as a matter of urgency.

- Housing Needs Assessment (Housing sub group)
- Design Code (Housing sub group)
- Site Options & Assessment (Wellbeing sub group)
- Masterplanning (Wellbeing sub group).

**Action:**

- *Relevant sub groups to meet asap to consider relevant technical support packages.*

**Project Programme and next steps:**

Agreed that this should be kept up to date and be reviewed at each Forum meeting.

**Action:**

- **Brian** to share latest version with Dave who will bring it up to date
- **Grahame** to post the updated plan on the website

**Support for projects to improve the Village:**

Discussed the projects which had been brought to the Forum's attention:

- proposed Military Museum,
- improvements to area next to Church and War Memorial,
- need for more allotments & possible garden sharing scheme,
- potential sports hub at Cricket Club,
- golf club housing proposals
- refurbishment of United Reform Church Hall

While the Forum cannot overtly support these projects, it can provide an opportunity for organisations and individuals to present their plans to the community. With this in mind it was agreed that a date for such an open event would be set at the Forum's next meeting in September.

**Action:**

- **Dave** to add this to the agenda for the September Forum meeting

**Any other business:**

Merv attended a Council seminar on progress with the Local Plan and reported that the latest version of the Local Planning Policy Guidance was expected in the third week of July, with revised housing build figures delayed until September. As a result of this delay, the Council's first draft of their Local Plan would not be published until the end of the year.

In the light of this, the need to make progress with the Neighbourhood Plan within this timetable will be discussed by the Forum Executive at its next meeting on 9 July.

Kirstin is meeting with George Mansbridge, Head of Development Services, South Tyneside Council, and members of Whitburn Forum at 12.30 on 6 July. Dave volunteered to attend the meeting.

**Action:**

- *Merv to add discussion of this to the agenda for the meeting with Matt Clifford on 10 July.*

**Date of next meetings:**

Executive: 9 July in Grey Horse

Forum: 10 September at 7.30 in Scout Hut  
15 October  
19 November  
17 December

**Action:** *Kirstin to inform Ian of dates for Scout Hut*

Meeting closed 9.00 pm