

Meeting: Monday 21 May 2018

<b>Present:</b> Kirstin Richardson Dave Hutchinson Cllr David Townsley Cllr Joan Atkinson Roy Wilburn Susan Lawrence Howard Lawrence Jane Howarth Grahame Tobin Mick Smith Delia McNally Sue Balmer	<b>Apologies:</b> Mervyn Butler Joe Thompson Barbara Hutchinson Rod Hutchinson Barbara Bowman Brian Navi Miriam Hardie
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### Minutes of previous meeting:

The minutes of the meeting on 23 April were approved by members present.

### Meeting with Whitburn forum:

Kirstin welcomed attendees to the meeting and gave a report of a meeting with members of the Whitburn Neighbourhood Forum to discuss strategies and to check on progress. The Whitburn forum has been in operation longer than Boldon. They plan to complete their Neighbourhood Plan by the end of 2019. They have applied to Locality for small grants and are pleased with the process. They are keen to develop trust in their dealings with the Council, as we are. A joint meeting with Planners will be scheduled to show that we are working together.

#### **Action:**

- *Executive to schedule meeting date, possibly in July.*

### Potential housing development at Golf Club:

The forum has received an email from Boldon Golf Club to alert us to a possible planning application for housing development on BC28, which is designated as unsuitable for development on the final version of the Strategic Land Review. Planning applications will not be considered before the publication of the Local Plan, which is scheduled for this Autumn. As the forum is not directly involved in planning applications, we will seek comments about wellbeing from members of the golf club and other sports and social clubs in our area. Roy has prepared a questionnaire for all groups, which aims to find out about current thoughts and aspirations.

#### **Action:**

- *Executive to draft a reply to the Golf Club, inviting them to discuss their plans with forum members.*
- *Executive to draft an invitation to all groups targeted for "Wellbeing" to ask them for their views and aspirations to feed into data for the neighbourhood plan.*
- *Roy to phone main members of organisations to encourage them to take part in consultation.*

### **Locality grant:**

Jane applied for just under £2K to cover the cost of meetings and the consultation on June 23<sup>rd</sup>. We should receive a reply within 15 days.

#### **Action:**

- *Jane to advise when she receives a reply re: funding.*

### **Progress with the consultation event on 23 June, leaflet and website:**

Cllr Atkinson has attended a consultation event in Northumberland and made comparisons with our plans to see how events fitted the process of developing a neighbourhood plan. The Northumberland group organised 3 events per year. June 23<sup>rd</sup> will be the first one in Boldon following designation. It was suggested that we could hold another in the Autumn and a third in February or March.

The leaflet for June 23<sup>rd</sup> is almost ready to go to the printers.

Aims for the consultation event:

- to consult community on the objectives and to ask whether they have others
- to consult community on an overarching vision for the forum area
- to create a friendly atmosphere in which attendees can find out about the forum and give their views
- to engage attendees in conversation and encourage them to become active members of the forum
- to make attendees aware of the website and contact details for comments

#### **Action:**

- *Exec to finalise plans for June 23, including raffle prizes, cakes and refreshments*
- *Roy to provide notice boards for each objective*
- *Each sub-group to provide images and information for the boards*
- *Graeme to send out link to website to contacts*
- *Exec to arrange for blank postcards to be available for comments*
- *Exec to invite forum members to a wider meeting on June 4 with a view to involving more people in the planning process and the leaflet drop.*

### **Community area forum:**

Dave nominated our forum to be a CAF. Following discussion, it was decided that it would be advantageous. It may be possible to apply for grants through the CAF. There are 5 similar areas in South Tyneside. Items of local interest are discussed at meetings with participation from organisations e.g. Nexus, police, fire service. An example of a local issue was put forward by Mick Smith in relation to the dangers experienced by pedestrians and cyclists in Moor Lane.

#### **Action:**

- *Dave to attend CAF meetings and report back to forum*
- *Mick Smith to present his ideas for a petition about a footpath in Moor Lane at the event on June 23 as part of the stand about transport.*

### **Data protection:**

As an organisation, we are required to inform all members of changes in data protection regulations for the EU. Dave has prepared a privacy policy to be added to the website. We are a small voluntary organisation so do not need to do more.

#### **Action:**

- *Dave to send out email to members with a link to the website.*

**Village green project update:**

No further progress until the trees have been examined.

**Action:**

- *Joe to provide maps to add to appropriate stand at consultation event*

**AOB:**

- Concerns raised about presence of Bellway security guard in vicinity of Boker Lane.
- As a newly-elected councillor, Jeff Millburn will be invited to attend our forum meetings.
- Forum minutes to be added to the website when it goes live.

Date of next meeting: Monday 25 June at 7.30 pm in Scout Hut Meeting closed 9.00 pm