

<p><b>Present:</b></p> <p>Kirstin Richardson (Chair) Dave Hutchinson Cllr Joan Atkinson Joe Thompson Delia McNally Grahame Tobin Mervyn Butler Phil Payne Miriam Hardie Susan Lawrence Howard Lawrence George MacCoy Brian Navi Roy Wilburn Viv Davies Alan Younger Lesley Younger Patricia Dunn Peter Dunn Sue Balmer</p>	<p><b>Apologies:</b></p> <p>Jane Howarth Cllr Sandra Duncan Cllr Jane Carter</p>
--	--

### **Welcome from the Chair:**

Kirstin welcomed members to the AGM.

### **Election of Officers:**

Alan Younger moved the re-election of officers. This was seconded by Roy Wilburn and agreed by members present.

Chair: Kirstin Richardson

Vice chair: Roy Wilburn

Treasurer: Grahame Tobin

Secretary: Dave Hutchinson

Asst secretary: Delia McNally

Minutes sec: Sue Balmer

Forum executive includes 3 further members: Jane Howarth, Brian Navi, Joe Thompson

### **Secretary's annual report 2019:**

Dave Hutchinson delivered the Secretary's annual report for 2019. The report is attached to these minutes. Dave noted that 33 new members had joined during 2019, giving a total of 236 at the end of the year.

Joe Thompson moved a vote of thanks to Dave for the work that he does as secretary. He also reminded the members present of the importance of the consultation process in the development of the draft Neighbourhood Plan. In 2019, 2 consultation events were used for the community to consider agreed objectives and to articulate ideas leading to policies. The Plan must go to a referendum and an inspection, for which explicit evidence of community consultation is imperative.

**Action:**

*Meeting of the Executive, planned for Monday 27 January to:*

- *debrief from meetings with Council officials*
- *discuss development of Communications Group activities e.g. new leaflet*
- *discuss matters arising from last Forum meeting*
- *review status of Neighbourhood Plan*
- *review Locality funding position and grant requirement for 2020/21*

**Treasurer's annual report**

Grahame distributed copies of the accounts and explained the position relating to funding from Locality and consultant costs. A record of income and expenditure and balances held is attached. He made special mention of income generation by Phil Payne from Christmas cards and calendars.

We have enough monies for planned next consultation event and information leaflet drop and can rebid to Locality for other needs when necessary.

We continue to request £1 optional donation per meeting from members and consider it worth organising raffle, refreshments at events.

**Date of next Forum meeting:            Monday 24 February 2020 at 7.30 pm in Scout Hut**

**Meeting closed 9.00 pm**